

Title of your article

Your Name, Organization (or Profession), Country

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Please send your picture in a separate file in a TIFF, EPS, or JPEG format and with a resolution of 300 dpi.

Abstract

Summarise your article and its main arguments in 80 – 100 words.

Article

Not more than 2.500 words.

The journal has all kinds of different readers, from professors to politicians to social activists and civil servants. Write in a way that the interested non-professional reader can follow your arguments. Avoid education and research jargon. Explain key technical terms and abbreviations.

Include Citations of other research works in the text in parentheses (*not in endnotes*). Please mention the author (or periodical or corporate author), the year of publication and page numbers if necessary.

Examples: (Miller 2003: 173), (The New York Times 1997)

Good quality pictures and graphic material are very welcome! (*Please send them in separate files*).

Endnotes

Use endnotes sparingly and keep them short. Use endnotes if you want to give further explanations or supplementary information to the reader who wants to get deeper into the topic.

References

List all resources you have cited at the end of your work in alphabetical order.

Order resources by the same author chronologically (beginning with the earliest) and by small letters (2001a, 2001b) if more than one work has been published in the same year.

Please follow this general form: Last names, initials (Year): Title. Place of publishing: Name of publisher.

Example: Brookfield, S. D. (1986): Understanding and Facilitating Adult Learning. San Francisco: Jossey-Bass Publishers.

Biographical sketch

Summarise your professional vita in ~50 words.

Add your professional postal address (including website if existing) & your email.